

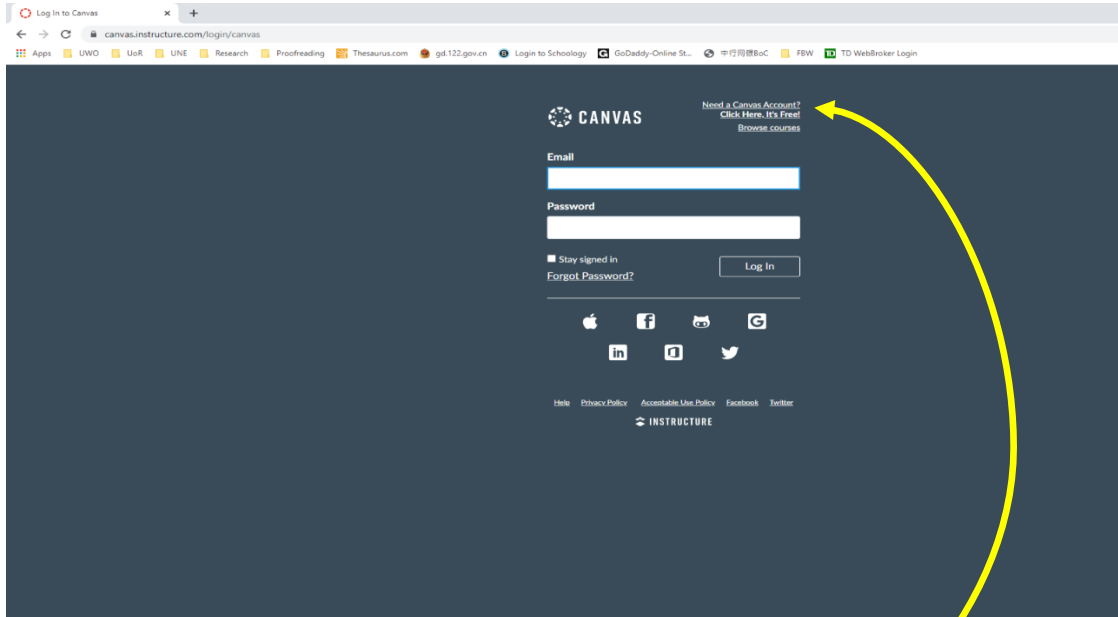
HOW TO SIGN-UP for a FREE CANVAS ACCOUNT

Step 1

Go to the following webpage:

<https://canvas.instructure.com/login/canvas>

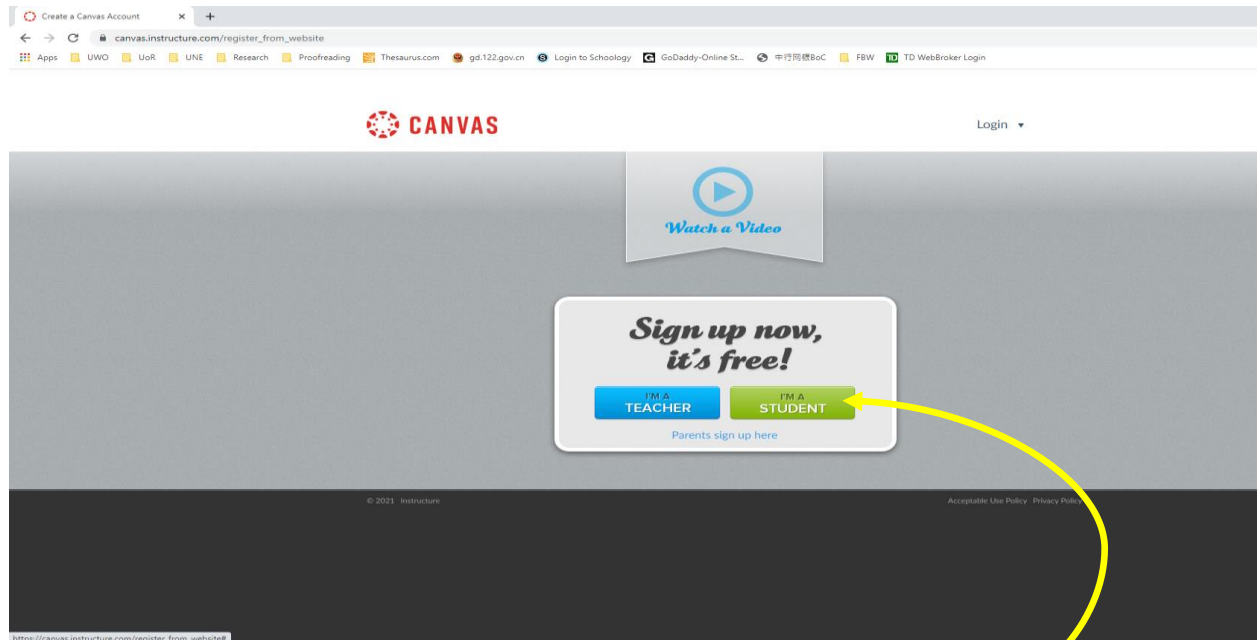
You will see the following web page load:



Step 2

Click on the "Need a Canvas Account" link in the top right.

Then you will see the following page:



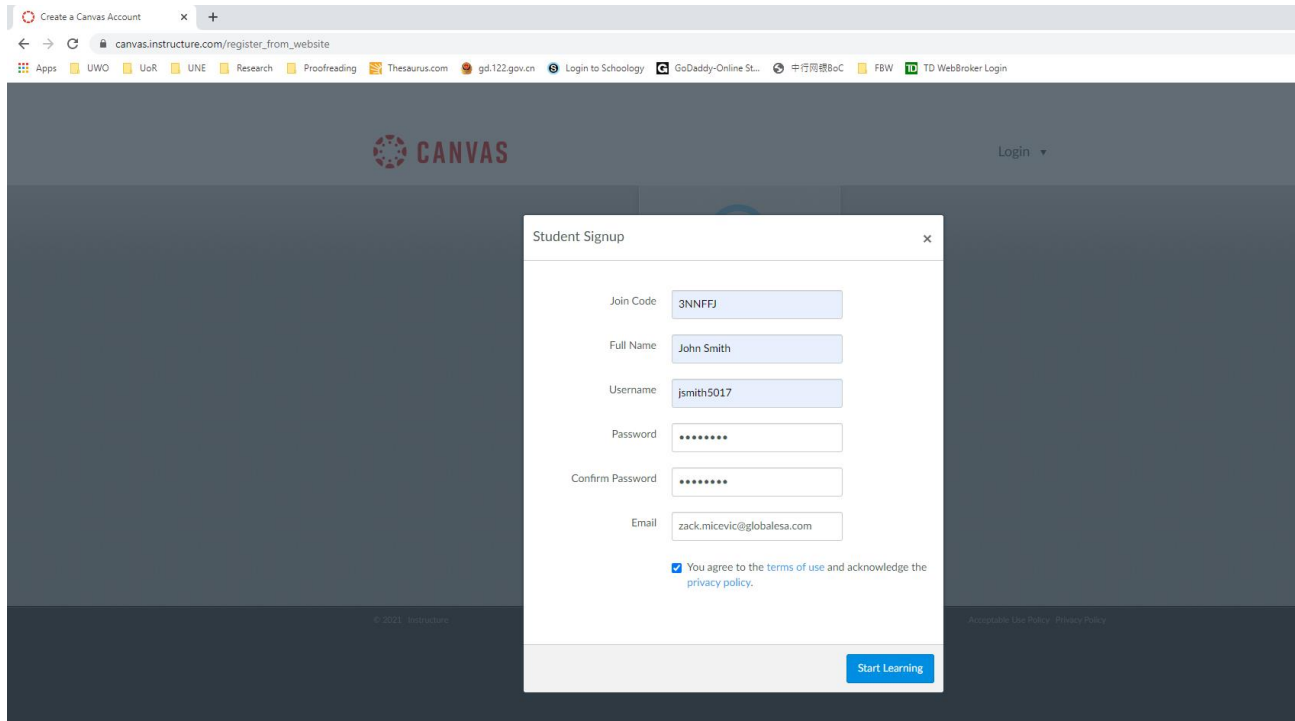
Click on "I'M a STUDENT" (because you are signing up as a course participant).

Step 3

Fill in the information required. You will be given a “**Course Code**” by your instructor ahead of time. This code is a unique code that is specific to each Professional Development course and will be shared with you through your e-mail by your course instructor or our support staff.

Once you have filled all the information click on “**Start Learning**” and you will be automatically enrolled in the course, which you will see on your “**Dashboard**” on your newly created free Canvas account.

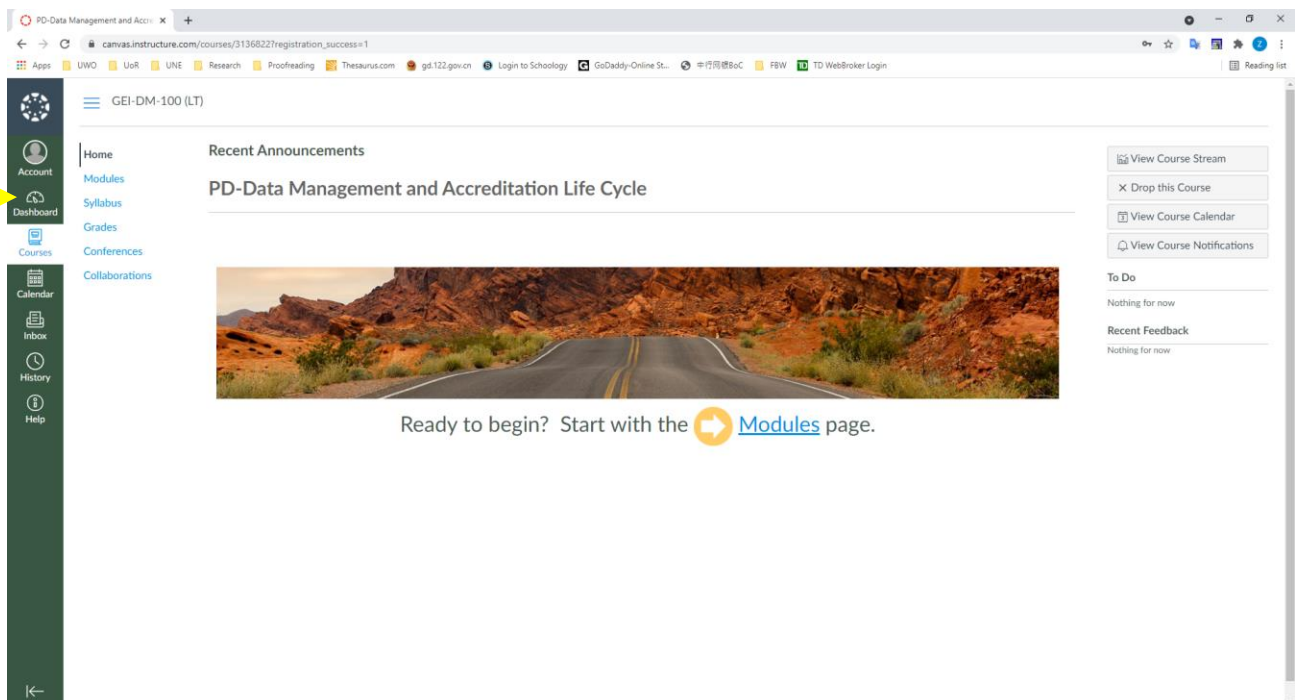
Please remember your username and your password for your free Canvas account.



The screenshot shows the Canvas Student Signup form. The form is titled "Student Signup" and contains the following fields:

- Join Code: 3NNFFJ
- Full Name: John Smith
- Username: jsmith5017
- Password: [masked]
- Confirm Password: [masked]
- Email: zack.micevic@globalesa.com

There is a checkbox for "You agree to the terms of use and acknowledge the privacy policy." which is checked. A blue "Start Learning" button is located at the bottom right of the form.



The screenshot shows the Canvas Dashboard for a course titled "GEI-DM-100 (LT)". The dashboard includes a sidebar with navigation options: Account, Dashboard, Courses, Calendar, Inbox, History, and Help. The main content area displays "Recent Announcements" with a title "PD-Data Management and Accreditation Life Cycle" and a large image of a desert road. Below the image, it says "Ready to begin? Start with the Modules page." On the right side, there are buttons for "View Course Stream", "Drop this Course", "View Course Calendar", and "View Course Notifications". There are also sections for "To Do" and "Recent Feedback", both showing "Nothing for now".